



The Village of

Glencoe

675 Village Court, Glencoe, IL 60022

847-835-4111

BUILDING & ZONING DIVISION CHANGE OF CONTRACTOR FORM

Address of Permit

Permit Number and
Original Permit Date

Subcontractor Trade

New Sub-Contractor's Name

Address

Town, State, Zip

Phone/Cell Phone

Insurance Bond as
Required by Village

AS OF March 2005 ALL SINGLE FAMILY PERMITS HAVE A 15 MONTH TIME LIMIT. A certificate of occupancy must be issued prior of the end of this time period unless an extension is granted. An extension allows for 6 months additional time at 33% of the original building permit amount. A request for extension must be made in writing prior to expiration date of original permit and evidence shown that construction work is diligently progressing and that causes beyond your control prevent you from completing work in the 15 month time span. If the Village finds you have failed to provide adequate evidence that the permit is warranted, you will be required to apply for a NEW building permit at the current applicable fee rate.

Signature of Contractor

Address

Town, State, Zip

Date of Change
